



POLICY ON CHARGING AND REMISSIONS FOR SCHOOL ACTIVITIES

Purpose of the policy

The purpose of this policy is to provide clear information about charging and voluntary contributions for Southbourne Infant school activities.

Voluntary Contributions

In general, no charge can be made for admitting pupils to maintained schools. Where education is provided wholly or mainly during school hours, it should be free. It is therefore not possible to levy a compulsory charge for transport or admission costs for swimming lessons or for visits to museums, etc. during school hours. Southbourne Infant school follows the West Sussex policy for charging for school activities that mirrors the information given in the Department for Education's advice document published in November 2013 (<https://www.education.gov.uk/aboutdfe/advice/f00213976/school-charging>).

No compulsory charge will be made for any activity which takes place during school hours. Any contribution is entirely voluntary, and the pupils of parents who are unable or unwilling to contribute are not discriminated against. However, where there are not enough voluntary contributions to make the activity possible, and there is no way to make up the shortfall, then the activity will be cancelled.

Arrangements

All letters regarding contributions for school activities will make it clear that these are voluntary, and that children of parents who do not contribute will not be treated differently. If any parents have any financial difficulty (no child will be prevented from taking part) they will be invited to talk to the headteacher who will come to an agreed arrangement.

Monitoring and Review of Policy

The Governing Body will review this policy Annually, and as necessary due to any changes in legislation.

Approved by the Governing Body at their meeting

On 24th January 2024

Signed by the Chair