

West Sussex County Council
SOUTHBOURNE INFANT SCHOOL
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Dear Parents and Carers,

Following very challenging times for many, the staff and I are looking forward to welcoming all children back on Monday 7th September, it will be great to see everyone back at school! I have outlined the arrangements we have put into place to make sure that we are following government guidelines designed to ensure a safe return to school for all children. It is imperative that all children, staff and parents follow the DfE and Public Health England guidance:

'pupils, staff and other adults DO NOT come into school if they have coronavirus symptoms, or have tested positive in the last 10 days, and ensuring anyone developing these symptoms during the day is sent home, to reduce the risk in schools. Other members of the household MUST self-isolate for 14 days from when the symptomatic person first had symptoms. All schools MUST follow this process'.

All children will be in their class bubble so we will be staggering the start and finish of each day and lunch and playtimes to reduce contact between each bubble. There will be times when the children are outside at the same time as others in their year group, however they will have designated zones when they are outside too, with their class bubble.

Drop off and pick up

- One-way system - The alleyway from Stein Road onto the Junior playground will be used as an entry point only, for parents at both schools; all parents will need to exit through the main gate. The main gate can be used as both entry and exit, however we will need you to use the one-way system so the main entrance does not become too busy.
- We will also have a one-way system in place just for Infants; please enter through the green gate, then follow the path towards your drop off. After that, please continue along over the artificial grass and follow the new plastic pathway back to the green gate.

Year group	Start	Finish
Year R	8.40	2.55
Year 1	8.50	3.05
Year 2	9.00	3.15

To help guarantee the above plan works please could you ensure that:-

- You stick rigidly to the drop off and pick up times, this is so important as it minimises crossover
- Only one person to drop off and pick up
- You follow the one way systems and do not congregate at the front of school
- Social distancing measures are followed
- You walk to school if possible
- You do not, under any circumstance, park on the yellow zig zag lines at the front of the school

Further control measures

- Increased cleaning - cleaning touched surfaces more frequently e.g. door handles, tabletops, play equipment.
- Promoting regular hand washing for 20 seconds with running water and soap, or use of sanitizer.
- Ensuring good respiratory hygiene by promoting the catch it, bin it, kill it approach. Each class has a 'snuffle station' for this!
- The layout of each classroom and grouping of children will be organised to minimise unnecessary contact, this will be done in an age-appropriate way, so not each year group will look the same. The sharing of equipment will only be within each bubble, and it will be regularly cleaned
- To reduce the need to get changed at school, children will not need to bring their PE kits to school until October half term, when we will review the situation and let you know our decision.
- Children should bring in a **waterproof coat** and should wear sun cream (applied at home) and bring a named hat if it is going to be sunny.
- Children should only bring in their **packed lunch**, if they are having one, and **water bottle**.
- **We will not need book bags in school, as we will not be sending reading books home with children until we let you know otherwise**
- Any child showing symptoms MUST stay at home and have a test, informing the school of the results.
- Only essential and pre-booked visitors will be allowed into the school building and must follow the set health and safety guidelines. Please email the office if you have any questions.

Expectations of children

- School will obviously feel and look different, but we will make sure we do all we can to help children feel safe, secure and happy in school.
- All of our children will be expected to follow guidelines and new protocols; we will make sure that they understand these and the reasons behind the changes. Children who have already been at school got used to this very quickly and I am sure will support others to do the same!

Expectations of staff

- All of our staff understand that each of our families has had a very different experience of Lockdown, and will do their very best to ensure your children feel happy to be back at school and feel safe and secure with us.
- Curriculum delivery will continue in all classes and our priorities over the first weeks will be:
 - Consideration of children's mental health and wellbeing
 - Assessment of where pupils are in their learning in order to make any necessary adjustments to their curriculum.
- Staff will:
 - Ensure regular hand washing with soap and water and good respiratory hygiene by promoting the catch it, bin it, kill it approach.
 - Clean repeatedly touched surfaces more frequently.
 - Minimise contact between bubbles.
 - Any staff member showing symptoms MUST stay at home and have a test.

Thank you to all the children and parents who have made the partial return to school so successful and a happy and positive experience for everyone. I am sure that we can continue to work together to mirror this success in September when all children will be returning to school. Please be aware that plans may change as a result of national guidelines changing, so please stay in touch with PING, Facebook and/or the school website over the summer holidays. I hope you all have the opportunity to enjoy some sort of break over the holiday and we really look forward to seeing you on 7th September.

Best Wishes

Mrs L Partridge